

**General Information**

<u>Listing Member</u>	Co-listing Member
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**Address Information**

<u>Street No.</u>	Dir.*	<u>Street Name</u>	Street Suffix*	Dir Suffix*	Unit #	<u>County*</u>
<u>City*</u>		<u>State*</u>	<u>Zip Code*</u>	<u>Area Name*</u>	<u>Section*</u> Mid-Island   N/A   North Shore   South Shore	Parcel ID

**Contract/Location Information**

<u>Listing Date</u>	<u>Expiration Date</u>	<u>List Price</u>	Offered at \$/SqFt
<u>Sub-Type*</u> Commercial   Industrial   Land   Manufacturing   Non-Conforming	<u>Sale/Lease*</u> Lease   Sale	<u>Zoning*</u>	<u>Block</u>
<u>Lot</u>	<u>CofO*</u> No   Yes	<u>Owner Name</u>	<u>Confidential*</u> No   Yes
<u>Owner Phone</u>	<u>List Type*</u> Exclusive Agency   Exclusive Right to Sell   Sold Only	<u>Office Exclusive*</u> No   Yes	<u>Owner Finance*</u> No   Yes
Negotiate Direct* No   Yes	<u>Comp Buyer/Brk</u>	<u>Comp Buyer/Brk Type*</u>	<u>Comp Brk Agt</u>
<u>Comp Brk Agt Type*</u>			

Directions

Agent Remarks

**General Property Info**

<u># of Buildings</u>	<u>Stories</u>	<u>Year Built</u>	<u>Year Built Info*</u> Approx   New   To Be Built
<u>Taxes</u>	<u>Tax Abated*</u> No   Yes	<u>Lot Size SqFt</u>	<u>Lot Dim</u>
<u>Irregular*</u> No   Yes	<u>Building Total SqFt</u>	<u>Bldg. Dimensions</u>	<u>Condition*</u> Excellent   Fair   Good   Poor
# of Garages	<u># of Parking Spaces</u>	<u>Air Conditioner*</u> Central   None   Units	# of A/C Units
Lease Purchase* No   Yes	<u># of Residential Units</u>	<u># of Commercial Units</u>	<u># of Mfg Units</u>
<u># of Medical Units</u>	<u># of Non-Conform Units</u>		

Public Remarks

**Lease Terms**

Lease Length*	Offered Lease Term Information
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Tenant Pays

**Status Change Info**

Start Showing Date

**Showing Instructions**

Showing Instructions

Office Remarks

Seller Opt Out:  Seller Directs Listing to be Excluded from Internet  Seller Directs Address to be Excluded from Internet

Seller Directs Listing to Not Be Used in AVMs on Internet  Seller Directs Listing to Not Allow Comments on Internet

Publish this listing to:  All MLS authorized public web sites

**Electric Meters: 1 req'd**

- Individual  Master  
 Mixed

**Gas Meters: 1 req'd**

- Individual  Master  
 Mixed

**Sewer: 1 req'd**

- Cesspool  City  
 Private  Septic  
 Storm  None

**Electric: 1 req'd**

- 110  220

**Features: 1 to 15 req'd**

- Apartment  Car Wash  
 Garage/Service Station  Hotel/Motel, Office/Retail  
 House of Worship  Laundromat  
 Medical/Dental  Mixed Use  
 Office  Office/Warehouse  
 Restaurant  Retail  
 School Building  Shopping Center  
 Warehouse  Other

**Building Info**

**Building Available SqFt:**

- Office Total SqFt:  
 Office Available SqFt:  
 Office Ceiling Height:  
 Warehouse Total SqFt:

**Warehouse Available SqFt:**

Warehouse Ceiling Height:

Retail Total SqFt:

**Retail Available SqFt:**

- Retail Ceiling Height:  
 Overhead Door Desc:  
 Overhead Door #:  
 Loading Dock Desc:  
 Loading Dock #:

**Sprinklers:**

- Sprinkler Desc:  
 Railroad Siding:  
 Railroad Siding Desc:  
 Roof:  
 Elevators:  
 # of Elevators:  
 Elevator Desc:  
 Prior Use If Vacant:

**Construction: 1 to 6 req'd**

- Concrete Block  Frame  
 Frame Brick  Masonry  
 Steel  Other

**Parking: 1 to 3 req'd**

- Assigned  Covered  
 Metered  Private  
 Public  Street

**Income & Expenses**

- Gross Income:  
 Total Expense:  
 Net Income:

**For Commercial Land**

- Gas Available:  
 Elec Available:  
 Raw Land:  
 Survey:  
 Building Approved:  
 Septic Approved:

**Expenses Include**

- Accounting  Common Area Maintenance  
 Insurance  Janitorial  
 Property Management  Taxes  
 Utilities

**Use Restrictions**

- Adjacent Wetlands  Fire Zone  
 Flood Zone  Hillside Pres.  
 Natural Area  South Richmond District  
 Wetlands  None

**Heat Source: 1 to 2 req'd**

- Electric  Gas  
 Oil

**Heat System: 1 to 2 req'd**

- Forced Air  Hot Water  
 Steam  Other

**Showing Instructions: 1 to 3 req'd**

- Call Agent  Call Office  
 Key  Lock Box  
 Show Direct

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Owner

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Date

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Owner

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Date